

September 15, 2004

The special scheduled meeting of the Cleveland County Budget Board was called to order this 15th day of September, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
F. DeWayne Beggs, Vice-Chairman
Dorinda Harvey, Secretary
Saundra DeSelms, Member
Rhonda Hall, Member
Denise Heavner, Member
Leroy Krohmer, Member
George Skinner, Member

Others present were: Steve Mann, Susan Moffett, Paula Roberts, Pam Strawn, Donna Roberts, Lisa Winters, Tammy Howard, Sheryl Marseilles, and Patricia Wiggs.

After the reading of the minutes of the regular meeting of September 13, 2004, Denise Heavner stated that there was a correction to be made on the minutes where it was talking about the senior citizens freeze, it should be their assessment that is frozen not their taxes and with that change Ms. Heavner moved that the minutes be approved. Saundra DeSelms seconded the motion.

The vote was: Bill Graves, yes; F. DeWayne Beggs, yes; Dorinda Harvey, yes; Saundra DeSelms, yes; Rhonda Hall, abstain; Denise Heavner, yes; Leroy Krohmer, yes; George Skinner, yes.

Motion carried.

Chairman Graves called for discussion, consideration, and/or action on FY2004-2005 Budget. Chairman Graves stated that if it is agreeable everyone will present their budgets and asked Dorinda Harvey, County Clerk, to go by the list that she has and call for the presentations.

The District Attorney is only asking for the same amount they have requested the last several years in the A4 account, which is \$12,000.00.

F. DeWayne Beggs, Sheriff, is asking for \$360,000.00 more than last year. This is for salaries, adding additional employees, equipment cost to cover the new employees, and additional cost due to the new facility at Slaughterville.

Saundra DeSelms, Treasurer, is asking for \$53,000.00 more and stated it is for salaries and operating expenses.

The Commissioners are asking additional for salaries and benefits.

Susan Moffett, from the OSU Extension Center, is asking for a little more than \$80,000.00 this is for insurance cost, benefits cost, increase in staff, and increase in salaries. This is per the guidelines from Oklahoma State University.

Dorinda Harvey, County Clerk, requested an additional \$30,000.00 stating that her increase is for salaries and benefits.

Denise Heavner, County Assessor, stated that her increase in her regular account is for salaries and capital outlay. For Ms. Heavner's visual inspection the increase is for salaries, maintenance and operation, and capital outlay.

Rhonda Hall, Court Clerk, stated that her increases would be just for salaries.

Rhonda Hall, Court Clerk, also did District Court, stating that the State is now paying one of the Judges Secretary's, so that account does not need as much money.

Donna Roberts, Commissioner's Secretary, stated that Charity will remain the same as last year.

Donna Roberts stated that General Government asked for the increase because of the increase in insurance this year for the buildings and property that the county owns. Ms. Roberts stated that if the same is given to General Government as last year they can get through because of moving expenses that were encountered last year they would not have this year.

Donna Roberts stated that for Capital Improvement she put in what she was told. As of now there is \$6,168,436.86 in the account and there has been approximately \$2,000,000.00 spent since the process of moving and construction. The building was projected at \$9,000,000.00 with the Courts paying \$2,000,000.00 so there should be some extra money there. Leroy Krohmer asked how does the Board know the amount that is going into Capital Improvement until the Board gets through with the budget.

Denise Heavner stated that we really don't know.

Donna Roberts stated that increase for Highway General was salaries, benefit increases, increase in cost of road materials, and machinery.

Dorinda Harvey, County Clerk, stated that the County Audit is by statute and down from what was estimated in May by about \$6,000.00 the final figure is \$148,812.08.

Steve Mann, with the Free Fair, stated that the Free Fair is asking for a considerable amount of increase for Capital Outlay, increase in personal one from part time to full time, hiring a part time employee that they didn't have last year, increase in salaries and benefits, and increase in operating expenses.

Rhonda Hall, Court Clerk, stated that she could cut the Law Library by one thousand dollars and a few of the Board Member stated it probably needed to be \$31,000.00.

Sheryl Marseilles, CASA Director, stated that she is not asking for any additional amount in her budget, just maintaining the amount she had last year.

Paula Roberts, Election Board Secretary, is asking for a considerable increase because of this year being a presidential election, an increase in the number of people who have to work the elections, the need of new voting booths, the bags that the booths go out in needs to be replaced, a new copier, new employee, overtime for employees, postage, salary increases, and mileage for training.

Donna Roberts stated that for Building Maintenance the major increase is for salaries, extra employee because of the extra buildings, operating expenses, and utilities. A new vehicle is also being asked for but if Building Maintenance gets what is requested there will have enough in capital outlay for that.

Tammy Howard, Purchasing Agent, asked for an additional \$10,000.00 for benefits, salaries and telephone repairs.

Lisa Winters, Director of Youth and Family, stated that she had a reduced request, but it is an increase over last year for salaries, maintenance and operations for painting and upkeep, and capital outlay for carpet, kitchen cabinets, etc.

Dorinda Harvey, County Clerk, stated that the Excise Board was not asking for any additional.

It was discussed by the Board as to when the next meeting would be held, F. DeWayne Beggs moved, seconded by Denise Heavner, to recess this meeting and reconvene on Wednesday, September 22, at 9:30 A.M.

The vote was: Bill Graves, yes; F. DeWayne Beggs, yes; Dorinda Harvey, yes; Sandra DeSelms, yes; Rhonda Hall, yes; Denise Heavner, yes; Leroy Krohmer, yes; George Skinner, yes.

Motion carried.

September 22, 2004

Leroy Krohmer moved, seconded by Denise Heavner, to reconvene the Budget Board meeting.

The vote was: F. DeWayne Beggs, yes; Dorinda Harvey, yes; Sandra DeSelms, yes; Rhonda Hall, yes; Denise Heavner, yes; Leroy Krohmer, yes; George Skinner, yes.

Motion carried.

Board Members present were: Vice-Chairman, F. DeWayne Beggs, Secretary, Dorinda Harvey, Members: Sandra DeSelms, Rhonda Hall, Denise Heavner, Leroy Krohmer, George Skinner.

Chairman Bill Graves was absent.

Others present were: Susan Moffett, Pam Strawn, Donna Roberts, Tammy Howard, Paula Roberts, Patricia Wiggs, Lisa Winters, and John Ireland.

Vice-Chairman Beggs called for discussion, consideration, and/or action on FY2004-2005 Budget.

Sandra DeSelms gave the report stating that the document that was passed out, that everyone received what they had asked for except for the Departments that had asked for less, District Court, County Audit and Youth and Family. With the Free Fair the County has given them almost \$1,000,000.00 in the past five years and that was just for their capital improvement it was not for payroll or anything else. The Free Fair was lowered quite a bit from what they had asked. They actually got \$10,000.00 more than last year. Last year they put \$103,000.00 in their capital improvement fund and this will give them \$113,000.00 (if it is all put in capital outlay). With this budget there will be \$364.24 less than \$1,000,000.00 to be put the in County's capital improvement fund.

Leroy Krohmer wanted to know if this was enough of a cushion for non-payables.

Ms. DeSelms stated that she was going to help with her area in the long run and thinks that would keep \$1,000,000.00 in there for non-payables.

Denise Heavner moved, seconded by Leroy Krohmer, to approve the budget as presented.

The vote was: F. DeWayne Beggs, yes; Dorinda Harvey, yes; Sandra DeSelms, yes; Rhonda Hall, yes; Denise Heavner, yes; Leroy Krohmer, yes; George Skinner, yes.

Motion carried.

Dorinda Harvey, County Clerk, asked for the breakdowns to be in her office by noon tomorrow.

Dorinda Harvey stated that she went to a meeting yesterday (September 21, 2004) for all insurance coordinators (for the County Health Insurance) and she handed out new rate sheets for the insurance that will go into effect January 1, 2005. Ms. Harvey explained some of the information that she was given at the meeting and requested that the Board put on the agenda for Monday's regularly meeting to discuss and vote on some of the insurance issues.

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Sandra DeSelms seconded the motion.

The vote was: F. DeWayne Beggs, yes; Dorinda Harvey, yes; Sandra DeSelms, yes; Rhonda Hall, yes; Denise Heavner, yes; Leroy Krohmer, yes; George Skinner, yes.

Motion carried.